



Serving Bell, Coryell and Lampasas Counties

Bringing people together to build homes, communities and hope.

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Email: [habitat@fhahfn.org](mailto:habitat@fhahfn.org)

Facebook: Fort Hood Area Habitat

## Committee Member Interest Form

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ No calls at my home Before \_\_\_\_\_ am / After \_\_\_\_\_ pm

Employer Name: \_\_\_\_\_ Position: \_\_\_\_\_

Retired: \_\_\_\_\_ Yes \_\_\_\_\_ No

Employer Name: \_\_\_\_\_ Position: \_\_\_\_\_

Work Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_

Other than English, I speak: \_\_\_\_\_

Please list any positions held, memberships or associations with (professional, social, religious, etc.) organizations:

\_\_\_\_\_  
\_\_\_\_\_

Based on the Committee descriptions on page 2 of this form, I am interested in joining the following Habitat Committee(s):

\_\_\_\_\_ Fundraising Committee

\_\_\_\_\_ Family Nurture (mentor) Committee

\_\_\_\_\_ Site Selection/Construction Committee

\_\_\_\_\_ Church and Public Relations Committee

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## **COMMITTEE DESCRIPTIONS:**

**OPERATING COMMITTEE(s).** Upon appointment by the President and ratification by the Board of Directors, the Chairperson of each Operating Committee, in consultation with the President, shall appoint members to their committee. New members of the Operating Committees may be appointed at any time. Each director of the corporation shall serve on at least one of the Operating Committees. Operating Committee Chairpersons shall be expected to attend the regular meetings of the Board of Directors for the purpose of reporting on the work on their committees, receiving direction, and guidance from the board, and seeking approval of action proposed by their committees and requiring board approval. The Operating Committees shall perform the functions described below and such other functions as the Board of Directors may require. Two or more committees may be combined, if it enhances the operations of said committees

**A. Fundraising Committee.** This committee is responsible for coordinating the raising of funds needed to conduct the business of the corporation. This task will include fundraising campaigns, grant proposal writing, special fund-raising events, and cultivation of major donors.

**B. Public Relations Committee & Church Relations Committee.** This combined committee is responsible for educating and informing the public regarding the mission and purposes of the corporation, the need for better and more affordable housing in certain areas, and the steps being taken to meet this need. This task will include public speaking events, communicating with the news media, talking with local reporters to cover local events, and publishing a periodic newsletter. This committee also emphasizes and promotes the importance of Christian Stewardship in the servicing of donors and supporters to surrounding area places of worship.

**C. Family Nurture Committee.** This committee is responsible for providing Habitat Homeowners and prospective homeowners with a mutual support system, education opportunities, and a forum for discussion pertaining to home ownership and maintenance, all for the purpose of helping families to break the poverty cycle and become independent.

**D. Site Selection/Building Committee.** This committee has two functions requiring close coordination internal to the committee. This committee is responsible for the following:

1. Targeting areas in the community, in which projects of the corporation shall be developed
2. Investigating and researching the availability of property
3. Recommend property(ies) to the Board of Directors for acquisition
4. Planning and implementation of the construction projects of the corporation, including:
  - a. Maintaining/Obtaining house plans
  - b. Soliciting professional help
  - c. Donations of building materials