



# Screening Questionnaire

ABOUT: Fort Hood Area Habitat for Humanity (FHAHFH) sells simple, decent, affordable houses to qualifying families with low income. These houses are sold at-cost (no profit).

<i>For Office Use Only</i> Received by _____ On Date _____
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HOW TO APPLY: To begin the application process, please complete this screening questionnaire and return it to our office. By signing this document you are agreeing to submit everything **within 30 days of today, including copies of the following documents:**

Received	Document Requested	Where to Get It
	Current Driver's License or Texas I.D. (for applicant and co-applicant)	Personal files
	Birth Certificates for everyone in the household (ALL ages)	Personal Files
	Last three months' paycheck stubs (for EVERY member in the household earning income)	From Personal Files or Employer
	If self-employed, a year-to-date profit and loss statement and last two IRS tax statements	Personal Files
	Last three months of ALL bill statements and loan statements including the following:	Personal Files
	rent receipts and/or lease agreement	Personal Files
	utility bills (electric, gas, water, etc.)	Personal Files
	credit/loan payment receipts (credit cards, auto loans, school/college, and personal loans)	Personal Files
	DD214	Upon Discharge from Military
	Verification of other sources of income and government assistance that the household receives including Child Support, SSI/Social Security Income, Food Stamps, Section 8 Housing, Disability Award Statement, etc.	Court making award, Dept of Social Service serving your account, workers comp, social security, VA or personal files
	Last three months banking statements	Directly from bank or personal files

NOTE: By completing and submitting this questionnaire to FHAHFH, you are beginning the application process. This questionnaire is not considered a complete application. The questionnaire is simply used to determine whether you might qualify for the program.

*The borrower is the primary individual applying for the mortgage. The co-borrower refers to a spouse or other individual with whom you'd want to apply for the mortgage. If approved for the mortgage, the co-borrower's name would also be on the deed of the house.*

Borrower's name: \_\_\_\_\_ Co-Borrower name: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_  
 Civil status (check one):  
 Married  Married  
 Unmarried (divorced, widowed, never married)  Unmarried (divorced, widowed, never married)

Address: \_\_\_\_\_  
 City, State Zip: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Email: \_\_\_\_\_

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Please answer the following questions:

- How long have you lived and/or worked in Bell, Coryell, or Lampasas County? \_\_\_\_\_ years
- If approved for the FHAHFH program, how many total persons would live in the house? \_\_\_\_\_
- Do you (and the co-borrower, if applicable) agree with this statement?

I am (we are) willing to partner with Habitat and put in the required hours of ‘sweat equity’, building my (our) own home along with others in the program. I (we) will also attend required Home Owner classes.

\_\_\_\_\_ Yes, I (we) agree.

\_\_\_\_\_ No, I (we) do not agree.

INCOME (Fill in all that apply)	Borrower	Co-Borrower
Employer:		
How long have you worked there?		
Monthly Income	\$	\$
Monthly Child Support Income	\$	\$
SSI/SSD/Social Security	\$	\$
Retirement/Pension	\$	\$
Other (explain)		

EXPENSES	Monthly Payment	EXPENSES	Monthly Payment
Rent		Auto Loan	
Child Support/ Alimony		Credit Card payment(s)	
Student Loans		All other loans total (monthly)	

<b>INCOME: \$</b>	<b>EXPENSES: \$</b>	<b>DTI:</b>	<b>%</b>
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**Please check the appropriate answer below:**

	Borrower	Co-Borrower
Do you currently own any property? (land, with or without house).....	__Yes __No	__Yes __No
Have you declared bankrupt or foreclosure within the past 7 years?.....	__Yes __No	__Yes __No
Have you ever been charged for criminal activity? (not minor traffic tickets).....	__Yes __No	__Yes __No
Have you owned a house in the last three years?.....	__Yes __No	__Yes __No
Are you a US Citizen or legal permanent resident?.....	__Yes __No	__Yes __No
Do you have history of steady income for the past two years?.....	__Yes __No	__Yes __No
Do you have one year of good rental history? (lease or rent contract).....	__Yes __No	__Yes __No
Has anyone in the family ever served in the Armed Forces of the U.S.?.....	__Yes __No	__Yes __No

This application is being submitted for which of the following:

- Applying to become a homeowner
- Applying for home repairs

If applying for home repairs, please describe what is needed:

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FHAHFH screens all home ownership applicant families on both the Texas and National Sex Offender Public Registries. By completing this questionnaire you are submitting to this inquiry.

By signing below, you certify that the above information you provided is true and complete to the best of your knowledge. ***Any falsification could be grounds for denial or disqualification*** from the Habitat for Humanity program. You are agreeing to provide all requested information within 30 days of the signing of this questionnaire. You are also authorizing FHAHFH and/or Union State Bank to obtain and review your credit report for evaluating your financial readiness to purchase a home.

Borrower Signature \_\_\_\_\_ Date \_\_\_\_\_

Co-Borrower Signature \_\_\_\_\_ Date \_\_\_\_\_

## Applicant Screening Demographics

Effects of Nondisclosure: Providing this information is voluntary.

Please check all boxes that apply to you below:

### Gender:

- Male
- Female
- Other

### Age:

- Under 18
- 18-29
- 30-49
- 50-64
- 65+

### Race/Ethnicity:

- White
- Black or African American
- Native American/Alaskan Native
- Asian
- Native Hawaiian/Other Pacific Islander
  
- Hispanic or Latino
- Not Hispanic or Latino

### How did you hear about us?

- Internet Search
- Website
- Social Network
- Event
- Agency Referral
- Friend

Other \_\_\_\_\_

### Disability:

- Yes, I have a disability
- No, I do not have a disability

### Education:

- High School/GED
- College

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Building Strength, Stability, and Self-Reliance through Shelter.

